**SWMHA Directors Meeting May 11, 2016**

**Attendees:** Sarah, Andrea, Wendy, Jay, Lana, Kurt, Mark, Millar, Sheila, Derek, Brent, Ed, Scott, Ian **Absent:** Calvin, Matt, Jim, Shawn

Meeting called to order 7:06pm

**Motion to Adopt Agenda**

1. Millar
2. Jay

Carried

**Motion to Adopt March Minutes**

1. Sheila
2. Mark

Carried

**Treasurers Report:**

General Bank Balance $49,423.47 Nevada $460.68 Chatham Bingo $1,477.91, Sarnia Bingo $1,897.52.

Cheques and bills that need approval:

Scott Purbrick ~ Clinic Supplies ~ $50.82

Micro Age Basics ~ Website ~ $1,020.96

WG Bookkeeping ~ $125.00

Appin BBQ ~ Banquet meal ~ $4,059.52

April & Mark Glithero ~ April Bingos ~ $600.00

Kim Tamming ~ April Bingo ~ $100.00

Cindy Boal ~ April Bingo ~ $100.00

Steve Johnson ~ Coaches Clinic ~ $210.00

Herms ~ Clinic Supplies ~ $321.49

Motion to approve treasurer’s report and pay bills as presented.

1. Brent
2. Ed

 Carried

***Shamrock Report***

There was a meeting May 9, 2016.They presented the schedule. Schedule will be generated with equal number home and home games between centers of like classification. DD will never play BB. 8 regular season games will be against DD and the remainder of the games will be will be against majority C Centers.

Southwest may potentially host a new tournament format due to removal of midget playoffs.

OMHA AGM is June 10th and 11th. OMHA AGM motions come out May 13th.

***Tri-County Report***

Nothing to Report

***Lambton Middlesex / Girls***

Nothing to Report..

**DIRECTORS REPORTS:**

**A ~ Registration**

Registration is open. An email was sent to the coaches for them to send an email out to the kids to remind them registration is open. Late fee applies June 1st.

**B ~ Ice Manager**

There is an ice meeting in Bothwell in early June for Ice Allocations. Millar needs to fill out the form indicating our potential ice as well as ice for tournaments.

**C ~ Coaches**

Kurt has all the applications so he can give them to the Shamrock Coach Coordinator. Jay will print off any forms he received on the coaches and give them to the appropriate coordinator

**D ~ OMHA**

No Report

**E ~ Referees/Time Keepers**

There is a referee school / clinic that people can attend if interested in refereeing. This will be put on the website. Gave the 2016/2017 Contract to Brent.

**F ~ Clinics**

Requires ice schedule so he can schedule clinics. Everything will be done in-house except goalie clinics. There will be dryland training over the summer. Erica from the boot camp has offered to help with the dryland clinic. Looking from Novice to Midget age. Mark will put on the website a signup.

Motion to talk to Erica for up to $1,000.00 for dryland training this summer.

1. Mark
2. Sheila

 Carried

**G ~ Website**

**H ~ Equipment**

Brought the Dryland Equipment for Calvin. Most of the equipment is back. He is trying to get the Midget jerseys cleaned. Will try dry cleaning them. It was suggested that coaches do not allow players to take the jerseys home.

**I ~ Tournaments**

No report

**J ~ Ways and Means**

Nothing to Report

**OLD BUSINESS**

Practice Jerseys

It was brought up at last meeting about players receiving practice jerseys. If coaches would like to use the old jerseys as practice jerseys they can contact Scott to work something out.

**NEW BUSINESS**

Resignation

Kevin Boyd resigned from the 1st Vice, Shamrock League and Shamrock Coach Coordinator position. This position is now available. If anyone is interested in the position please let Sarah know. Calvin has agreed to assist whomever takes the position.

**Realigned Positions:**

1st Vice / Shamrock Rep & Shamrock Coach Coordinator

Attend the Shamrock Meeting the 1st Monday of every month. Discuss and bring back and decisions or important information to the board from the Shamrock League. Shamrock coaches will report to them and ensure coaches are given any important information that is communicated to them. Will also attend scheduling meetings for Shamrock League

2nd Vice / Tri County Rep & Tri County Coach Coordinator

Attend the Tri County meeting every 2nd Tuesday of the Month. Discuss any issues and bring back any decisions and or important information to the board from the Tri County League. Tri County coaches will report to them and they will ensure coaches are also given any information that is communicated to them. They too will attend scheduling meeting and ensure coaches have the ice schedule and blackout dates for the scheduling meetings.

3rd Vice/ Development & Beginner Coach Coordinator

Will work on clinics and any player development within the organization. Will also look after any dryland training in the summer. Will also coordinate any beginner’s scheduling and convey any important information to the Beginner’s coaching staff.

Treasurer

Looks after the financials of the organization. Prepares the balances each month and presents any bills and or cheques that need approval.

Secretary

Does the monthly minutes. Emails the minutes and the agenda to the board before the next month’s meeting. Once minutes are approved forwards them to the website coordinator. Helps with special projects. Looks after any newspaper as the organization wishes to place in any of the local papers.

Registrar

Looks after the online registration program. Deals with registration issues and issues any refunds through the system.

Equipment Coordinator

Looks after the Organizations equipment. Ensure first aids kits are ready as well as the trainer’s boxes. Looks after the jerseys once season is over and orders any new ones. Ensure goalies have equipment that is provided by SWMH. Discussed possibility off lockers in Bothwell. Will get quotes and discuss at another meeting.

Ice Scheduler

Puts together the organizations ice schedule. Attends any meetings from the arenas regarding ice allocation and ensures the contracts are correct. The following was discussed about having the ice schedule for next meeting. There are issues with both centers which will be discussed next meeting.

OMHA Contact

Registers each player with OMHA. Deals with any issues between players and OMHA. Also deals with transfers, permission to skates, official rosters and any tournament rosters.

Glencoe Sponsorship

Communicates and deals with the sponsors in Glencoe for jerseys, tournaments and golf tournament

Bothwell Sponsorship

Communicates and deals with the sponsors in Bothwell for jerseys, tournaments and golf tournament

Referee in Chief and Timekeepers

Make sure the games are in the referee web portal so that the organization who deals with the referees can ensure we have refs for any games. Also deals with any issues with the referees. Also ensure there are timekeepers for each game.

Fundraising

Looks after the reports for the Chatham and Sarnia Bingos. Cash Calendars, orders them and gets them sorted for the teams/parents. Pulls the winners every week. Nevada, looks after the licensing.

Tournament Coordinator

Looks after the organizations tournament. He would like to put together a committee this year so he can get more help with planning and organizing. Wants to expand the tournaments as well. We will use both arenas. Discuss at next meeting in more detail.

Volunteer Coordinator

Get the volunteers positions on the website. Will look at a sign in sheet. He needs a list of the volunteer positions and how many. Need to discuss the deadline on where parents are able to choose their volunteer position and after this date it is open to whomever would like to earn money back.

Website Coordinator

Looks after the organizations website, Twitter and Facebook account. He will mention the dryland training. Also discussed a buy, sell, trade page for hockey equipment.

Parent Representatives

Will look after the parent representatives. The parent reps and the coordinator will communicate to each other regarding events and anything that needs to be conveyed to each other. Will also look after the events teams can sign up for after tryouts.

Gatekeepers and Special Projects

Deals with the organizations gatekeepers and handles any questions and or concerns they may have. Ensure they are aware when the games are. Also responsible to make up the seasons passes. They will be done in any other colour than white this year. We used white cards last year.

**Special Projects.**

Optifest, Golf Tournament, Hockey Day in Southwest, Banquet and Picture/ Clothing all fall under this category. Need more community involvement ex Food Drives, Toy Drives etc.

Coaches Selection and Tryouts also fall under this category.

Discussed Coaches Selection to come up with some ideas on how to proceed with this. We want to complete the interviews in June.

Discussed Tryouts and decided that all Vices, Registrar and the Equipment Coordinator should be there

Clothing – will be done through Herms instead of Home Run Sports. Sheila will help with the clothing this year.

Pictures – Picture day would still like to do this. Anyone interested should send their proposal for their next meeting.

Golf Tournament / Optifest

We broke into 2 groups to discuss these two events. We will have 2 committees. One for Optifest and 1 for the Golf Tournament so we can plan these events. Golf Tournament is September 17th and Optifest is August 5-7th.

We had a player request a release to go play travel with another organization. The board decided not to grant the release.

We have received written notice for a child to play up to the next Rep level. This information will be given to the coaches at tryouts.

Juveniles

A date needs to be set up. If they do not register in time there is no team. We will see if there is a coach that is interested.

Quarter Auction

Quarter Auction is June 16th at the Legion. Posters will be ready soon as well as the tickets.

Signing Authorities

Since Mike and Chris are no longer part of the board we need new signing authorities. We usually have 1 representative from Bothwell and Glencoe. Andrea offered and so did Jay

Motion to accept Andrea and Jay as the new signing authorities for the organization

1. Brent
2. Ed

 Carried

Discussed jersey sponsorship

Next meeting in Wednesday June 8th at 7pm at the Glencoe Train Station

Meeting adjourned at 9:29pm